

Meeting Minutes: Week 3

ME 486C - 004

Hozhoni Art Team A, Team #17

02/05/2017

Time held: 5:30pm to 7:30pm

Location: EGR Building

Recorded by: Ahmad Alotaibi

Attendance: Waleed Ahmad, Mohammad Alotaibi, Ahmad Alotaibi, Haitham Almohammedsaleh, and Madison Douglass

Plastic Sheets Moving to the Machine Shop 5:30 to 6:00:

The team think about the estimated time delivery for HR1 and how the delay that can be caused by waiting the machine shop truck to transfer the plastic sheets. The team suggested renting a U-Haul truck to transfer the pieces by themselves, they reserved a truck, and Ahmad will be for it and take it off from the budget later.

Adding more changes to the design 6:00 to 7:00:

Instead of having three attachments, the team decided to combine the small table attachment with the cup holder attachment to minimize the weight and try to minimize the number of hinges in the device by having holes to fit the easel and easel support. These changes will make the assembly and disassembly easier to the customer and these ideas created after a one-hour brainstorming and discussions about the subjects.

Presentation last practice 7:00 to 7:30:

The team went through the last presentation practice for the first presentation for this semester and we did two trails and we reached a 9:20 minutes and it was successful.